

Plumber Apprentice Work Performance Evaluation

To: Job Supervisor or Journeyman

The following information is requested from the person that is working most closely with the apprentice. This information will be used by the Joint Apprenticeship Committee and School Administrators only and should not be discussed with the individual apprentice. Prepare this evaluation carefully and accurately. It's value lies in the impartiality and sound judgment used by the person performing the evaluation. Judge each characteristic or trait separately and independently. Keep in mind that the experience level of the apprentice should also be considered.

Please be aware that the changes in pay period (increase in wages) is dependent on the return of this evaluation. It is very important to the apprentice.

APPRENTICES' NAME _____

1. How long has the apprentice been working with you? _____
2. Job Knowledge:
 Knows very little, requires considerable assistance.
 Could know much more, has to be helped quite often. Should know more.
 Knows job fairly well, needs instruction occasionally.
 Knows job very well.
3. Attendance:
 Loses considerable time, often with a poor excuse or none at all.
 Several days lost, but reasons excusable or permission was granted.
 Very few days lost, not over one per month.
Is he/she normally on time YES _____ NO _____
4. Work Related Ability:
 Wastes time, does not take work seriously.
 Only moderately industrious.
 Willing worker, does a days work.
 Exceptionally industrious and conscientious.
5. Safety:
 Careless, not safety conscious.
 Sometimes takes chances, forgets or disregards the safety of others.
 Usually a safe worker and tries to be careful.
 Very careful worker.
6. Attitude:
 Has little interest in job, resents criticism, often complains, frequently needs to be reprimanded.
 Sometimes reluctant to cooperate, satisfied with job, not to anxious to improve, somewhat indifferent.
 Meets others halfway, usually pleasant and cheerful. Wants to do a good job. Will try out new ideas.
 Very good team worker, cooperates. Never needs discipline. Has an unusual interest in job.

Additional Remarks: (Additional comments may be added below or attached if space is not adequate)

Employer _____

PRINT Name _____
and Signature _____

Date _____

Phone number _____

PLEASE RETURN BY CLICKING SUBMIT BUTTON OR YOU MAY MAIL OR FAX WITHIN 7 DAYS TO:
Plumbing Industry Training Center 1911 Ring Drive, Troy, MI 48083-4229 Fax: 248-585-1437